

Knolls Estates HOA Board Meeting

Rules of Order-Code of Conduct

- 1. REMEMBER WE ALL APPRECIATE BEING TREATED WITH DIGNITY, SO PLEASE BE RESPECTFUL TO YOUR FELLOW ATTENDEES AND GUESTS AT ALL TIMES.**
- 2. IN THE UNFORTUNATE CASE ANY ATTENDEE IS DISRESPECTFUL OR DISRUPTIVE DURING THE MEETING, THEY WILL BE ASKED TO LEAVE.**
- 3. IF YOU HAVE A QUESTION DURING THE BOARD AGENDA PERTAINING TO THE SUBJECT UNDER DISCUSSION, PLEASE RAISE YOU HAND TO BE RECOGNIZED AND BEGIN BY STATING YOUR NAME AND ADDRESS AND YOUR QUESTION.**
- 4. IF YOU HAVE A QUESTION OR STATEMENT NOT PETAINING TO ANY BOARD AGENDA ITEM, YOU WILL HAVE AN OPPORTUNITY TO ADDRESS THE BOARD WHEN OWNER COMMENTS ARE ANNOUNCED. AT THAT TIME, PLEASE RAISE YOU HAND TO BE RECOGNIZED, STATE YOUR NAME AND ADDRESS AND LIMIT YOUR QUESTION OR STATEMENT TO THREE MINUTES.**